

F.No:-15011/10/2025-Notary Cell
Government of India
Ministry of Law and Justice
Department of Legal Affairs
Notary Cell

4th Floor, Middle Wing
Janpath Bhawan, New Delhi
Dated: 22.07.2026

NOTICE

Subject: One-Time Opportunity for Correction of Date of Birth (DOB) Details on the Notary Portal

All concerned provisionally selected candidates for appointment as Notary Public are hereby informed that a **one-time opportunity** is being provided by the Department, whose Date of Birth (DoB) details have been found incorrect.

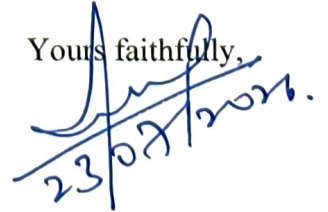
2. The candidates may make correction/modification of their Date of Birth (DoB) details on the Notary Portal after logging into their respective accounts. The correction/modification shall be permitted strictly on the basis of supporting documents, namely:

- 10th Marksheet; or
- Matriculation Certificate; or
- Higher Secondary Certificate, as applicable

3. The revised Date of Birth entered by the applicant shall be verified with the uploaded supporting document before approval. The editing option shall remain available on the Notary Portal for a period of **45 days from the date of issuance of this letter**. No request for change/modification of DoB shall be entertained thereafter.

4. All concerned applicants are advised to carefully verify their details and complete the correction process within the stipulated timeline to avoid further delay.

Yours faithfully,



(Amit Kumar)

Under Secretary to the Government of India